



## Volunteer Orientation

Please read, sign, and turn in to the Volunteer Coordinator on or before your first day of volunteerism. Following completion of form, a copy will be provided to volunteer.

### **Manual:**

**Initial:** \_\_\_\_\_

The League of Dreams (LoD) Volunteer Manual will be provided to you as a PDF document via email before the first date of your required attendance. If you have not received the manual by this time, please contact the Volunteer Coordinator to request your copy. It can also be found on the League of Dreams website. The manual should be read in its entirety before you begin your volunteer assignment.

### **Orientation:**

**Initial:** \_\_\_\_\_

A volunteer orientation will be held on Opening Day of Baseball season and Basketball season. Attendance for this orientation is mandatory.

### **Dress Code:**

**Initial:** \_\_\_\_\_

Volunteer t-shirts are given to primary volunteer angels, team moms, and coaches each season. Shirts should be worn to every game unless otherwise directed by LoD staff. You may wear pants or shorts of appropriate length and comfortable, closed toe shoes.

When volunteering for events other than season games, dress code will be event specific and noted prior to event.

### **Parking:**

**Initial:** \_\_\_\_\_

When parking at a LoD event or game, please be considerate of families with disabled children and park in the rear parking spaces.

### **Volunteer Hours:**

**Initial:** \_\_\_\_\_

If volunteers require signed time sheets, it is the responsibility of the volunteer to supply LoD staff with time sheets each event/week. If you do not have time sheet with you, please inform LoD staff at time of volunteerism. LoD will not replace lost time sheets and should you miss a volunteer assignment, it is your responsibility to request additional time in the future.

### **Volunteer Expectations, Duties, and Responsibilities:**

**Initial:** \_\_\_\_\_

- First and foremost, volunteers shall place the health and safety of League of Dreams athletes above all else.
- Volunteers shall abide by the letter and spirit of the rules and be responsible for conducting him or herself in a sportsmanlike manner at all times. Volunteers who do not conduct themselves in this manner, or who are offensive by action or language toward any other individual may be prohibited from participation.
- Volunteers shall be knowledgeable of all existing League of Dreams goals and guiding principles, and prepare their athletes prior to competition in accordance with those guidelines.
- Volunteers must strive to be well prepared and current in order that all duties in the respective discipline are fulfilled with competence.
- Volunteers shall ensure that athletes compete in events within their sport which challenge their potential and are appropriate to their safety and ability.
- Volunteers shall be honest and instruct athletes to compete with the maximum effort that the athlete is capable of in all practices and competitions.
- Team moms and coaches shall ensure that athletes of all ability levels on a team participate in every game.
- Volunteers must treat information acquired while volunteering with confidentiality.

**Requesting Recommendations:**

**Initial:** \_\_\_\_\_

The League of Dreams will gladly fulfill requests for recommendations to qualified individuals who show exemplary stewardship in their time volunteering with us. Should you need a recommendation for any purpose (college application, job application, etc.), please submit in writing what you are requesting, how many hours you have volunteered for us, and what you learned from your time with the League of Dreams. Send this request to [jessica@ourleagueofdreams.com](mailto:jessica@ourleagueofdreams.com) with the information (Name, Address, and deadline) of where the recommendation should be sent. These requests shall be submitted to the Executive Director no later than 2 weeks prior to the deadline.

**Additional Information:**

**Initial:** \_\_\_\_\_

League of Dreams season games are played on Sunday afternoons, usually between the hours of 12:00pm and 5:00pm. Volunteer assignments range from 1-2 hours each game, and have a duration of 6-9 weeks.

All questions can be directed to LoD staff by emailing [info@ourleagueofdreams.com](mailto:info@ourleagueofdreams.com) or by calling the office during office hours (typically Mon- Fri 8:30am-2pm) at 661-616-9122.

**\*LEAGUE OF DREAMS RESERVES THE RIGHT TO TERMINATE YOUR VOLUNTEER STATUS AT ANY TIME AND AT THEIR OWN DISCRETION.**

**Initial:** \_\_\_\_\_

*I hereby have read and acknowledge the information above and agree to abide by all sections to the best of my ability.*

\_\_\_\_\_  
Print Volunteer Name

\_\_\_\_\_  
Sign Volunteer Name

\_\_\_\_\_  
Date signed